



## Polk County Traffic Incident Management Team

*April 11th, 2013  
Meeting Minutes*

### Attendees:

<u>Name</u>	<u>Agency</u>	<u>Name</u>	<u>Agency</u>
Bill Fuller	FDOT	Charles Stratton	Metric Engineering
Dennis Murray	FDOT	Shawna Slate	Metric Engineering
Bruce Surrency	FDOT	Dean Empie	Transfield Services
Brian Coconato	SWS Environmental Services	Tom McMullen	Transfield Services
Mike Team	FDEP	Ricky Thomas	ICA
Dominic LetoBarone	FDEP	Michelle Venero	FHP
		Elvis Tirado	Jan-Phyl VFD (PCFR)

**Call to Order:** The Polk TIM Team meeting was held on Thursday, October 11, 2012 at 10:00 AM at the Polk County Sheriff's Office Complex, Procap Room, 1891 Jim Keene Boulevard, Winter Haven, FL 33880. Bill Fuller, Gary Millsaps, and Charles Stratton facilitated the meeting.

Mr. Bill Fuller informed the Team that a new goal for the TIM meetings will be "practicing what we preach": the goal will be to keep meetings to 90 minutes!

Bill Fuller also informed attendees of the two monuments being placed out front of the Polk County Sheriff's Office Complex facility on March 11<sup>th</sup>.

**Introductions:** Team members introduced themselves and the agencies they represent.

### **Agency News:**

#### Road Rangers

No Agency News.

A brief video was played from ABC News station's coverage of the Road Rangers. This video can be found on the TIM Website at: [www.swftim.org](http://www.swftim.org).

#### Towing and Wrecker News

No Agency news.

### Other Agency News

The 39<sup>th</sup> Annual Lakeland Sun n' Fun Expo is underway, which is causing higher traffic volumes and tourism.

Michelle Venero with FHP mentioned that they would be holding training in May.

### Hazmat Training

The Lee County Training Cooperative will host a FREE 3-day course at the Fort Myers Fire Academy on a shift-friendly basis. This class will run three times back-to-back between April 10th and April 18th. The following options will be available:

- Option 1: April 10th, 11th, and 12th
- Option 2: April 13th, 14th, and 15th
- Option 3: April 16th, 17th, and 18th

### Update on TIM Initiatives:

Mr. Gary Millsaps showed the "Manage to Survive: Traffic Incident Management for First Responders" video. This 18 minute video demonstrates the many hazards of first responders and offers valuable safety statistics, safety roles, and guidelines. It details the different levels of incidents and dictates the emergency responder roles for safe, quick clearance and prompt, reliable, interoperable communications.

Mr. Millsaps then discussed with the team some questions/answers and main focal points of the video. The team provided good feedback on the roles and responsibilities of first responders.

The video is available on the District One TIM website at: <http://www.swfltim.org/>.

### SRHP2 Training

Mr. Fuller wants to identify agencies who are interested in the Train the Trainer course. We want to know how to move forward and push this training to those who need it. Bill will contact all trainers to see what their capabilities are (as far as room, resources, etc.). Hosting multi-agency training would be ideal if the capability is there.

Bill Fuller told attendees that they need students and classrooms, and to please get with him regarding any opportunities or needs that you have for this training. The training is 11 lessons in 4 hour sessions. We are heading towards the National Unified Goal of strengthening the TIM program! We are aiming for the training of 40,000 First Responders by July 14, 2013!

### Local TIM Memorandum of Understanding (MOU)

The final MOU's have been signed by the State Secretary and are being sent out to the incident responder organizations in every City and County. These contacts are listed in the Polk County April presentation available at [www.swfltim.org](http://www.swfltim.org).

### Submerged Vehicle Presentation

Bill Fuller attended the Submerged Vehicle Workshop on 3/15/2013. Dr. Gordon Giesbrecht, a world-renown authority on submerged vehicle protocol, gave a 2 hour classroom + 3 hour training demonstration to participants. The presentation covers the steps to take if your vehicle becomes submerged, as well as education on advising the public and making people more aware of these steps. This presentation can be found on the TIM website at [www.swfltim.org](http://www.swfltim.org) and the handheld window-shattering devices shown in the presentation can be found at [www.resqme.com](http://www.resqme.com).

**Quarterly Performance Review:**

Mr. Bill Fuller presented the quarterly performance measures for March 2013. We are providing the performance measures in a new format, as shown below. The reports can now be found on the TIM website at [www.swfltim.org](http://www.swfltim.org).

**Five Year Work Program:**

Maps for Polk County displaying the FDOT District One \*DRAFT\* Tentative 5 Year Work Program were shown in the presentation. The anticipated upcoming projects were categorized by Capacity (Design), Capacity (ROW), Capacity (Construction), Bridge and Resurfacing projects. These handouts are available on the District One TIM website at: <http://www.swfltim.org>.

**FDOT Construction Update**

Mr. Bill Fuller requested that all TIM Team members make sure they are receiving the District One Weekly Road Watch Reports and to contact him if there were any concerns.

**Active Construction:** No updated information was provided by the TIM Team.

**Completed Construction:**

No updated information was provided by the TIM Team.

**Anticipated Future Construction:**

No updated information was provided by the TIM Team.

Additional construction information is available on the FDOT Road Watch website located at <http://www.dot.state.fl.us/publicinformationoffice/construc/constmap/d1.shtm>. This resource is updated on a weekly basis.

As always, please continue to visit the TIM Team website for updates, and also help support our TIM Team by providing the TIM Team website to others that may be interested in joining our team! <http://www.swfltim.org/>

If you have any questions or need additional information, please contact the District One TIM Team Manager, Mr. Bill Fuller at (239) 225-9815 or via email at [william.fuller@dot.state.fl.us](mailto:william.fuller@dot.state.fl.us).

